

# Reset a Forgotten Password

1. Go to <http://www.catstennis.org/members-only/>
2. Under **Existing User Log In** click on **Click here to reset** link

**Existing Users Log In**

Username

Password

Remember Me

Forgot password? [Click here to reset](#)

3. You will need your **Username** and **Email Address** to retrieve your password. If you don't remember your username see directions below under the **Retrieve your Username** section. Do that first then continue to step 4.
4. On the **Reset Forgotten Password** screen fill out the form with your **Username** and **Email Address** and click on the **Reset Password** button.

**Reset Forgotten Password**

Username

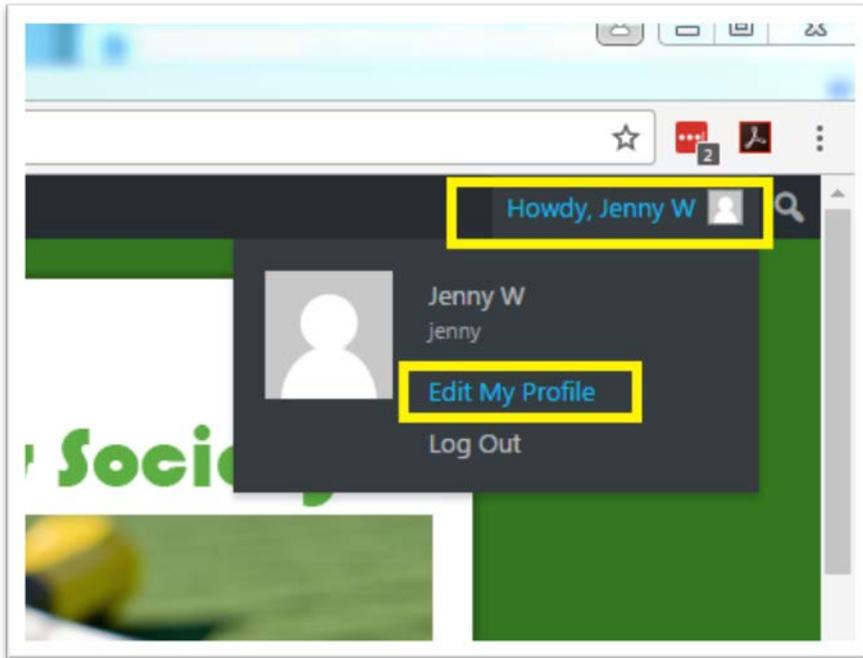
Email

Forgot username? [Click here](#)

5. You will receive an email with your new password.
6. Return to <http://www.catstennis.org/members-only/> and login with your new password under **Existing User**.
7. Your new computer generated password will be difficult to remember, see the **Change Password** section to update your password to one you will remember.

# Change password

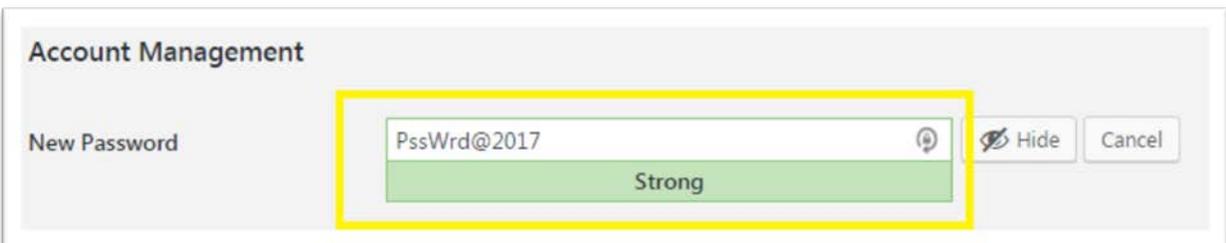
1. Once you've logged rollover your **Name** in the top right corner of the page and then click on **Edit my profile**.



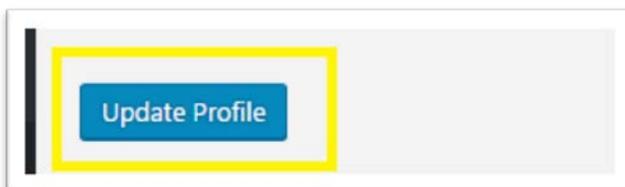
2. On the **Profile page**, scroll down to **Account Management** and click on the **Generate Password** button.



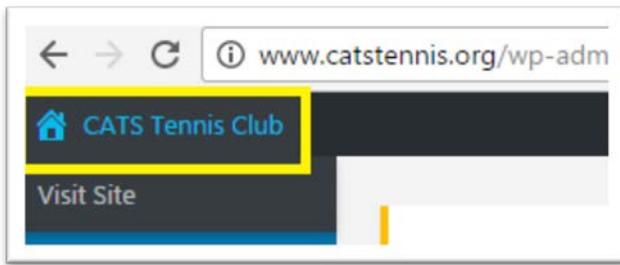
3. Delete the generated password and enter your password. Make sure to use a combination of caps and lower case letters, numbers, and special characters to create a strong password.



4. Scroll to the bottom of the page and click on the **Update Profile** button.

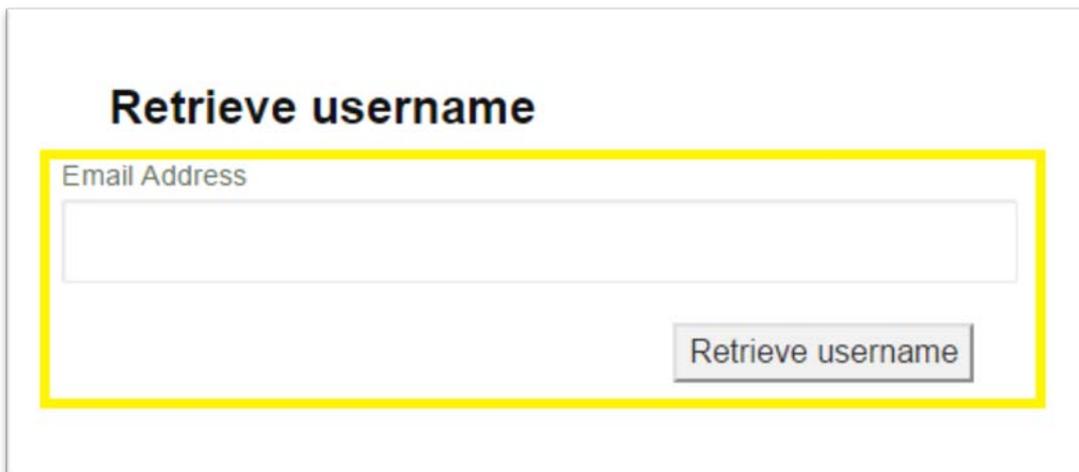


5. Click on the CATS Tennis Club link in the left hand corner to return to the site.



## Retrieve your Username

1. Go to <http://www.catstennis.org/register/?a=getusername>
2. Enter your **Email Address** and click on the **Retrieve username** button.

A screenshot of a web form titled 'Retrieve username'. The form contains a text input field labeled 'Email Address' and a button labeled 'Retrieve username'. Both the input field and the button are highlighted with a yellow border.

3. You will receive an email with your **Username**.